

**CERTIFICATE OF REGISTRATION**  
**SOCIETIES REGISTRATION ACT XXI OF 1860**

Registration No. 3. 34728 of 1999

I hereby certify that ALL INDIA  
AGRASEN TECHNICAL EDUCATION &  
RESEARCH FOUNDATION located at D-256,  
VIVEK VIHAR, DELHI - 110095

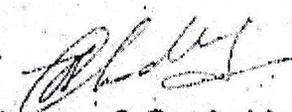
has been registered under the "SOCIETIES REGISTRATION ACT- XXI of 1860".

Given under my hand at DELHI on this 29/11 day  
of NOVEMBER One Thousand Nine Hundred and  
Ninty Nine

Registration Fee  
of Rs. 50/- paid.



Seal  
Registrar of Societies  
Delhi.

  
Registrar of Societies  
Govt. of N.C.T. of Delhi.

PLEASE QUOTE THIS NUMBER IN ALL YOUR FUTURE CORRESPONDENCE

*THHT*  
**PRINCIPAL**  
**SANCTUM WORLD SCHOOL**  
**RIICO, KUKAS, JAIPUR**

**All India Agrasen Technical**  
**Education & Research Foundation**

*Damodar Singh*  
General Secretary

**AMENDED CERTIFICATE OF REGISTRATION  
SOCIETIES REGISTRATION ACT XXI, 1860**

NO. SI/ 34728 OF 1999

I hereby certify that " In pursuance of Section 12 and  
12 A, the name / address of the society has been changed from

" All India Agrasen Technical Education & Research foundation  
located at D-256, Vivek Vihar Delhi - 110095.

to "All India Agrasen Technical Education & Research  
foundation" located at 1105, Antriksh Bhawan, 22,  
Kasturba Gandhi Marg, Connaught Place New Delhi - 110001.

w. e. f. 23/05/11 under the SOCIETIES REGISTRATION  
ACT OF 1860.

Given under my hand at Delhi on this 23<sup>rd</sup> day of May

Two thousand Eleven

AMENDED FEE OF RS. 01/- received



Registrar of Societies  
Delhi

  
REGISTRAR OF SOCIETIES  
GOVT. OF NCT OF DELHI  
DELHI

  
PRINCIPAL  
SANCTUM WORLD SCHOOL  
RIICO, KUKAS, JAIPUR

All India Agrasen Technical  
Education & Research Foundation  
  
General Secretary

AMENDED



GOVERNMENT OF NCT OF DELHI  
OFFICE OF THE DISTRICT MAGISTRATE, NEW DELHI DISTRICT  
12/1, JAM NAGAR HOUSE, SHAHJAHAN ROAD, NEW DELHI-110011

AMENDED CERTIFICATE OF REGISTRATION UNDER SOCIETIES  
REGISTRATION ACT, XXI OF 1860

REGISTRATION NO. S/34728/1999

I hereby certify that in pursuance of Section 12 and 12A of the  
Society Registration Act, 1860 the address of the Society "ALL INDIA  
AGRASEN TECHNICAL EDUCATION & RESEARCH FOUNDATION" has been  
changed from

1105, Antriksh Bhawan, 22, Kastruba Gandhi Marg, Connaught Place, New  
Delhi - 110001

To

Flat No.401, Akash Deep Building, Barakhamba Road, Connaught Place,  
New Delhi-110001.

Given under my hand at Delhi on this 8<sup>th</sup> day of April 2021.

Seal



Registrar of Societies

Delhi

OS  
8/4/2021

REGISTRAR OF SOCIETIES  
NEW DELHI DISTRICT

All India Agrasen Technical  
Education & Research Foundation

*Ram Lal Singh*  
General Secretary

*MPH*  
PRINCIPAL  
SANCTUM WORLD SCHOOL  
RIICO, KUKAS, JAIPUR

Amended as on Dated 08/04/2021

3

**AMENDED**  
**MEMORANDUM OF SOCIETY**

**1. NAME OF THE SOCIETY :**

The name of the society shall be "ALL INDIA AGRASEN TECHNICAL EDUCATION & RESEARCH FOUNDATION."

**2. REGD. OFFICE**

The Registered office of the society shall remain in the National Capital Territory of Delhi, and at present it is at the following address:-

**Flat No. 401, Akashdeep Building, Barakhamba Road, Cannaught Place, New Delhi-110001**

**2a. WORKING AREA:**

The society "All India Agrasen Technical Education & Research Foundation." is an All India Character N.G.O. and shall spread its activities all over India and also in the other countries of the world where the Governing Body of the society may decide from time to time in its Governing Body Meeting called for this purpose.

**3. AIMS AND OBJECTS:**

Aims and objects of the society, for which the same Society is established, are as under:

- a) To provide sound education to children/ students of all communities in general and to prepare them to become mature and responsible citizens of the country through all-round physical, intellectual, academic, moral and spiritual development based on values derived from the life.
- b) To open, found, establish, promote, set up, run, maintain, assist, support and/or aid and help in the setting up the different kinds of colleges and Research Institutions for advancement of Technical Education and in all their manifestations.
- c) To establish, run, maintain and grant aid in cash or kinds to advance Technical education colleges including Engineering & Diploma Colleges, Management Education Institute, Computer Science & Engineering Institutes & Specialised studies & Research Institutes to provide standard and high class education for B.E. /B. Tech/B. Arch./MBA Courses & other related courses to the students according to Rules and Regulations of All India Council For Technical Education & State Government.

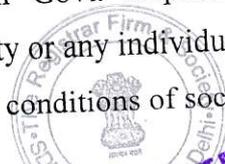


Amended as on Dated 08/04/2021

- d) To run Management Institutes/ Professional Courses in the field of Finance including International Finance, Business Management, Commerce, Computer Application and allied subjects/activities.
- e) To start various kinds of training courses like-Teachers Training, Nurses Training, Technical and non technical Courses and any other charitable educational institute (after getting the permission and/or affiliation from competent authority/ authorities, if it is required) for the use of general public.
- f) To establish, run, maintain & conduct recognized Medical, Dental, Para-Medical Colleges/Courses on various fields such as Ayurvedic Homeopathic, Naturopathy, Pharmacy and Nursing, Laboratory, Radiodiagnosis, Occupational Therapy, Dietician, Beautician, Accupuncture/Accupressure Therapy, Management Courses.
- g) To establish, run and maintain Hostels/Guest Home for the students of the Institutes established and or running under management of the society.
- h) To do & perform all such acts which are incidental or conducive or necessary to the achievement and attainment of the Aims & Objects and allied social activities and services stated here in or any of them for betterment of human race.
- i) To apply for and to raise society funds/income for fulfilment of its Aims and Objects of the society, accept subscriptions, admission/ tuition and other fees, contributions, grants, gifts, aids, donations and loans/O.D. facilities in Cash and/or kind from individuals/Patients/Students, corporate houses / Companies/firms, Banks/ Financial Institution, Registered Societies/Trusts/ Foundations, NRIs, Foreign Trusts/ Financial Institutions, State/Central Government and from any other bodies National and International for the capital expenses as well as for creating income to meet recurring and incidental expenses concerning the aims & objects of the society.
- j) To manage/mortgage/ hypothecate/ charge/ sell/ transfer /let out by way of Lease licence or on rent or otherwise dispose off or deal with whole or part of the assets/properties of any kind both movable and immovable belonging to the society to fulfil the Aims & Objects of Society.
- k) To enter into any agreement/s with any other trusts/society's foundations/Ltd. Companies/ Firms/ NRIs State/Central Government or Semi Govt. Departments/Bank or Financial Institutions or any other party having any legal entity or any individual for the purpose to fulfil the Aims & Objects of the Society as per terms and conditions of society mutually agreed.

U. Sarangi

Devi Sarangi

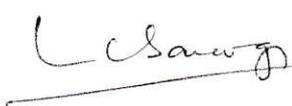


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S. K. S. J.

Amended as on Dated 08/04/2021

- l) To donate or contribute funds or give Loans in the form of Cash/Moveable/ Immovable Properties for the attainment of similar objects to any other person, individual, trust, society, association of body corporate, Pvt./ Ltd. Companies engaged in similar or allied Aims and Objects.
- m) All Research Centres, Medical/Dental Technical Education, Colleges, Hospital & Teaching Institutions in the field of Allopathy, Ayurvedic, Naturopathy/Yoga, Homeopathy & Allied Sciences, Laboratories and other centre shall be established, run & maintained solely for philanthropic purposes and not for purposes of profit, provided that reasonable charges may be levied and recovered from the patients/General Public receiving treatment, from students studying in Education Colleges in order to provide for the maintenance & running of these centres / institutions / medical & Health Colleges / Laboratories/Hospital and other Services by the Society.
- n) To co-opt members from World Bank/ W.H.O./Well known Hospital and have consultant & their services & guidance on matters related to Aims & Objects of Society.
- o) To impart Professional Education in the Management, Export, Finance, Business Administration, Fashion, Textiles and Art and also to encourage entrepreneur development.
- p) To help the students/ members to develop their talents and abilities to undertake challenging responsibilities in their own life.
- q) To start, establish, run, take over or manage and maintain schools, with an object to provide sound pre-primary, primary secondary, senior secondary and higher education to children by seeking recognition and affiliation from the education department and concerned Govt. Authorities.
- r) To receive subscription/donations and grant for accomplishing the academic and professional goal for standardising the working of the institutes run by society.
- s) To grant and establish lectureships, scholarships, fellowships, readerships, researches, prizes and other academic rewards and also remuneration to students, teachers, artists, lectures, actors, musicians, writers, technicians and other similar person or persons with a view to advancement of literature, art, culture and knowledge.
- t) To conduct research in education and other discipline on the different subjects relating to all kinds of education.

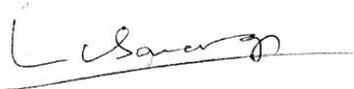






  
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- u) To collect Information, Notices, Notifications, Policies from the Government, Semi Government, National/International Agencies and N.G.O.s required for educational purpose only and also provide the same to the members of the society, students and staff of the institutions and the general public free of cost.
- v) To make survey for collection of data on the different subjects relating to education only for students, staff of the society's college and institution and also for free circulation in general public.
- w) To publish Books, Charts, Illustrations, Journals, Magazines, Periodicals, News Letter/Papers and other Publications in the different languages and on the different subjects for students, staff of the society's college and institution and also for free circulation in general public.
- x) To approach to the competent court/courts to safeguard the rights of the general public and for the public interests from time to time as the society may deem fit and proper.
- y) To organise Seminars, Meetings, Press- Conference and other lawful gatherings from time to time.
- z) To accept donations, grants, presents, gifts, and other offerings in the shape of movable and/or immovable properties for the attainment of the aims and objects of the society.
- aa) To receive financial and non-financial assistance from Govt. and Non Govt. Organisation, International Agencies, Banks and any other legal entity or individual.
- bb) To Purchase/acquire the land and/or the building in the name of the society for the upliftment and fulfilment of the Aims and Objects of Society.
- cc) To erect, construct, alter, maintain, sell, lease, mortgage, transfer, improve, develop, manage and control all or any part of the property or the building of the above society, necessary or convenient for the purpose of the attainment of the Aims and Objects of the society.
- dd) To do such other things/ acts/ activities which are necessary and which may be incidental or conducive to the attainment of any of the object of the society.
- ee) Society will invest its money and funds according to Sec. - 11(5) of Income Tax Act, 1961.
- ff) All the acts/activities/programmes shall be non- profitable and shall be done on "No profit No Loss basis."







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gg) All the incomes, earnings, moveable /or immovable properties of the society shall be solely utilized and applied towards the promotion of its aims and objects only as set forth in the Memorandum of the Society and no profit thereof shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or the past members of the society or to any person claiming through any one or more of the present or the past members. No member of the society shall have any personal claim on any movable or immovable properties of the society or make any profits, whatsoever, by virtue of this membership.

hh) All the acts/activities/programmes shall be educational and allied activities only.

Uday Kumar

S. J. S.



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Amended as on Dated 08/04/2021

4. **GOVERNING BODY:** The names, Addresses, Occupations and the Designations of the present members of the Governing Body, to whom the management of society is entrusted, as required under section 2, of the "SOCIETIES REGISTRATION ACT OF 1860", as applicable to the National Capital Territory of Delhi, are as under:

	<b>Name &amp; Addresses</b>	<b>Occupation</b>	<b>Designation</b>
1.	<b>Mr. L.C. Saraogi</b> D-257 Vivek Vihar, Delhi-110095	A.C.A. Business	President
2.	<b>Mr. G.P. Kandoi</b> Chatra Bazar, Canal Road, Cuttack Orissa	Business	Vice President
3.	<b>Mr. Lalit Kumar Saraogi</b> D-257 Vivek Vihar, Delhi-110095	Engineer Industrialist	General Secretary
4.	<b>Mrs. Archana Saraogi</b> D-257 Vivek Vihar, Delhi-110095	Business	Secretary
5.	<b>Mr. Sunil Kumar Saraogi</b> D-257 Vivek Vihar, Delhi-110095	Business	Treasurer
6.	<b>Mr. N.C. Aggarwala</b> 2, Raja Santosh Road, Kolkata	Business	Executive Member
7.	<b>Mr. Ashok Kumar Saraogi</b> 2, Raja Santosh Road, Kolkata	Business	Executive Member
8.	<b>Mr. P.K. Saraogi</b> 2, Raja Santosh Road, Kolkata	Business	Executive Member
9.	<b>Mr. M.L. Aggarwal</b> 1112, Sector 16, Faridabad, Haryana	Engineer Consultant	Executive Member
10.	<b>Mr. Sushil Chaudhary</b> C-78, Sector 30, Noida, Uttar Pradesh	Engineer Industrialist	Executive Member

*[Signature]*

*[Signature]*



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Amended as on Dated 08/04/2021

5. **DESIROUS PERSONS:** We, the undersigned are desirous of forming a society named: "ALL INDIA AGRASEN TECHNICAL EDUCATION & RESEARCH FOUNDATION." under the "Societies Registration Act of 1860", as applicable to the National Capital Territory of Delhi, in pursuance of this Memorandum of Society:

	Name & Addresses	Occupation	Signature
1.	<b>Mr. L.C. Saraogi</b> D-257 Vivek Vihar, Delhi-110095	A.C.A. Business	Sd/-
2.	<b>Mr. Sushil Chaudhary</b> C-78, Sector 30, Noida, Uttar Pradesh	Engineer Industrialist	Sd/
3.	<b>Mr. Lalit Kumar Saraogi</b> D-257 Vivek Vihar, Delhi-110095	Engineer Industrialist	Sd/
4.	<b>Mr. M.L. Agarwal</b> 1112, Sector 16, Faridabad, Haryana	Engineer Consultant	Sd/
5.	<b>Mrs. Archana Saraogi</b> D-257 Vivek Vihar, Delhi-110095	Business	Sd/
6.	<b>Mr. Sudhir Singal</b> 11, B.M. Chatterjee Road, Darjeeling, West Bengal	Engineer Business	Sd/
7.	<b>Mr. Anurag Agarwal</b> 41, Frined's Colony, Alwar, Rajasthan-301001	Business	Sd/
8.	<b>Mr. Shanker Singhania</b> Neelkant, Caster Town, Devghar, Bihar	Business	Sd/
9.	<b>Mr. Vimal Kumar Chaudhary</b> A.T. Road, Guwahati, Assam- 781001	Engineer Business	Sd/
10.	<b>Mr. G.P. Kandoi</b> Chatra Bazar, Canal Road, Cuttack Orissa	Business	Sd/

*L. Sarogi* *M. Saraogi*



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**AMENDED**

Amended as on Dated 08/04/2021

10

**RULES AND REGULATIONS**

**1. NAME OF THE SOCIETY:**

The name of the society shall be

**“ALL INDIA AGRASEN TECHNICAL EDUCATION & RESEARCH FOUNDATION.”**

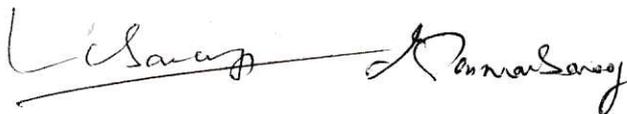
**2. REGD. OFFICE:**

The Registered office of the society shall remain in the National Capital Territory of Delhi, and at present it is at the following address:

**Flat No. 401, Akashdeep Building, Barakhamba Road, Cannought Place, New Delhi-110001**

**3. MEMBERSHIP:**

- a) **Admission & Qualification to become a Member** : The membership of the Society is open to any person or persons who are educated and has attained the age of maturity and fulfils the terms & conditions of the Society but subject to the approval of the Governing Body of the Society. The Membership of the society shall not be transferable.
- b) **Method to become a Member**: The persons, desiring to enrol themselves as Member shall apply for membership to the President of the Society on the prescribed form. An applicant may be enrolled as a member provided his/her/its application is approved by the Governing Body as also by the society by absolute majority of the total voting strength of all members of the society whether present in the meeting or not.
- c) **Type of Membership**: The following categories are made to register a member in the society:
- ANNUAL MEMBERSHIP**: members with Voting Right.
  - LIFE MEMBERSHIP**: member with Voting Right.
  - FOUNDATION MEMBER**: Foundation Members are those persons who took an active interest or part in the establishment of the Society and are enrolled as desirous persons.
  - CORPORATE MEMBERS**: Corporate Members are institutions which may be any university, National Laboratory, National Academy, All India Institution of Research and high learning, an All India Cultural body, Central/State Govt. Department, Bank or Financial Institutions or any other authority, a limited company in sympathy with aims & object of the society or any association or organisation of persons interested in academic or cultural work and which are enrolled as such in accordance with provisions laid down in this behalf. All these corporate members have no voting right in the general body meeting of the Society or otherwise decided by the Governing Body of the Society.





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- v) **PATRON MEMBERS:** Highly distinguished persons may be nominated as patrons of the Society by the majority decision of the Governing Body of the Society. Any other persons/businessmen can also become the patron member of the Society by contributing or giving donation of a minimum amount of Rs. 20 Lacs (Twenty Lacs) for furthering the Aim & Objects of the Society, such sum may have been paid in one Lump sum or over the years. No member can claim the said status of a 'Patron Member' as of right and the decision of the Governing Body of the Society in this behalf shall be final & binding on all concerned. The Governing Body of the Society will decide time to time for the Voting Right of these patron members in general body meeting.
- vi) **HONORARY ADVISORY MEMBER:** (With no voting right in the general body of society). The Governing Body shall be competent to nominate any person(s) eminent/specialist in any known field connected with Aims and Object of the Society as Honorary Advisory Member/s of the society or Governing Body.
- vii) **CO-OPTED MEMBERS:** (With no voting right in the General Body of Society) shall be incorporated as experts in their chosen field. They can be from other organisations, Medical/Dental/Hospital/ Educational/ Administration and financial institutions like World Bank/W/H.O.
- viii) **RESPECTED HONORARY MEMBERS:** Subject to their consent the important personalities of the country naming President of India, Governors of State, Lok Sabha Speaker etc. will be the respected Honorary Members of the Society in special category.
- ix) Any person shall have the right and privileges of member of the Society only if offer having been admitted by the Board of Governors as aforesaid or he/she has paid an admission fee and subscription fee and has signed the membership roll or list register kept in registered office of the Society and shall continue to have such rights and privileges until he/she ceases to be a member by virtue of these Rules & Regulations or by resigning from membership and submitting resignation to the Society's President.
- x) Notwithstanding anything to the contrary contained in these Rules and Regulations, so long as any money/loans remain owing by the society to I.D.B.I., I.F.C.I., I.C.I.C.I., L.I.C., State Financial Corporation, Financial Institution like-HUDCO, any public limited Company/Pvt. Ltd. Company, State Govt. Dept. or to any Loans granted by them to the Society or so long as I.D.B.I., I.F.C.I., I.C.I.C.I., L.I.C., U.T.I., H.U.D.C.O. State Financial Corporation or any other Public Limited or Private Ltd. Financial Company or Body hereinafter in this Rules and Regulation referred to as ("The Corporation") or so long as any liability of the Society arising out of any Guarantee furnished by the Corporation on behalf of the society remains outstanding, the corporation shall have a right to appoint from time to time any person or persons as a member or members (which member or members is/are hereinafter referred to as "Nominee/s") on the Governing Body/Board of Governor of the Society and to remove from such office any person/persons in his or their place/s.

Uchar Singh

D. Manmohan Singh



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The Governing Body of the Society or the General Body shall have no power to remove any member/s from office the nominee/s. At the option of the Corporation, such corporation or nominee/s shall not be liable to retirement by rotation. Subject as aforesaid, the Nominee/s shall be entitled to the same right and privileges and be subject to the same obligations as any other members of the Governing Body. The Nominees/s so appointed shall hold the said office only so long as any money remain owing by the society to the corporation or so long the liability of the society arising out the guarantee is outstanding and to nominee/s so appointed in exercise of the said power shall if so factovacate such office immediately the money owing by the Society to the Corporation are paid off or on the satisfaction of the liability of Society arising out of the Guarantee furnished by the Corporation.

The Nominee/s appointed under this Rule shall be entitled to receive all notices of and attend all General Meetings of members, Meeting of the Committee of which Nominee/s is/are member/s and also the minutes of such meetings. The Corporation shall also be entitled to receive all such notices/minutes.

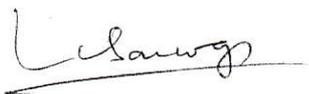
The Society shall pay to the Nominee/s sitting fees and expenses to which the other members of the Governing Body of the Society are entitled, but if any other fees, consultant charges, money or remuneration in any form is payable to the members of the Governing Body, the fees, consultant charges money and remuneration in relation to such Nominee/s shall accrue to the Corporation and the same shall accordingly be paid by the society directly to the corporation or such Nominee/s in connection with their appointment or membership in Governing Body shall also be paid or reimbursed by the Society to the Corporation or as the same may be, to such Nominees/s. The same rules shall apply to CII (Confederation of Indian Industry), ASSOCHAM AND FICCI.

Provided that any such Nominee/s is an officer of the Corporation the sitting fees, in relation to such Nominee/s shall so accrue to the Corporation and the same shall accordingly be paid by the Society directly to the Corporation.

**NOTE:** If the membership is not approved by the Governing Body of the Society, the reason of refusal shall be communicated to the person/applicant concerned.

**4. ADMISSION FEE & SUBSCRIPTION:**

- A. The Admission Fee and the Subscription for INDIVIDUAL MEMBER/ LIFE MEMBER shall be as under unless it is revised by the Governing Body of the Society:
- Admission Fee Rs.100/- at the time of admission,
  - Subscription Rs. 1000/- per annum,
  - Life membership fee for the society shall be Rs. 10,000/- which shall be (one time) received in advance.
- B. For all other types of membership the admission & subscription fees shall be decided individually at the time of giving the membership of the Society by the Governing Body.







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### 5. TERMINATION OR CESSATION OF MEMBERSHIP:

Governing Body of the Society shall have the powers to expel/terminate a member or/ and members, from the membership of the above Society, on the following grounds:

- a) On death
- b) On written resignation.
- c) If found to be involved in any anti-social activities,
- d) If adjudged by any court of law to be a criminal offender or of unsound mind,
- e) If found guilty by means of anti propaganda of Aims and Objects of the Society,
- f) If the member fails to pay the timely subscriptions & other dues continuously for three months from the due date of paying the subscription and after notice has been given to the member by the Society,
- g) If has not attended three consecutive meetings without proper intimation,
- h) If disregards Rules & Regulations or disobey the decisions of Society,
- i) The membership of any person/body may be terminated at any time by the Governing Body as also by the Society by at least 3/4<sup>th</sup> majority of the total voting strength of all the members of Society whether present in the meeting or not.

**NOTE:** The decision of the Governing Body regarding the termination from the membership of the Society, shall be communicated to the member concerned.

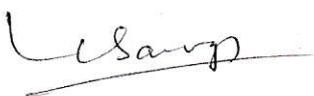
### 5a. GENERAL BODY DEFINED:

All the members enrolled as Annual & Life Members of the Society will constitute the General Body of the Society.

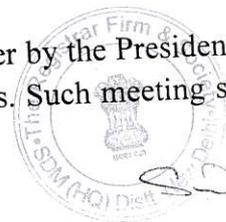
### 6. ANNUAL GENERAL BODY MEETING:

- A. The meeting of the general body shall be held once in a year and the following business shall be transacted in these meetings:
- i) To prepare annual programme and policies of the Society.
  - ii) To discuss and to decide all such other matters and issues which are directly or indirectly related to the affairs of the society.
  - iii) To pass Annual Reports & Annual accounts and budget of the society.
  - iv) To appoint qualified Auditor who will annually audit the accounts of the society.
  - v) To consider any other business of which due notice has been given under the Rules or which the Chairman may bring forward.
  - vi) The President or Vice President or in their absence any member elected by the General Body shall preside the General Body meeting.

B. SPECIAL MEETING: Special meeting may be called either by the President of the Society or by not less than two-third of the members having voting rights. Such meeting shall be held and may be notified by the President/General Secretary:







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- C. **NOTICE:** Written or printed notice stating the place, day and hour of any meeting shall be delivered either personally or by post to each member entitled to vote at such meeting, not less than 15 days before the day of such meeting, or by the direction of the President or the General Secretary or the officers or persons calling the meeting. In case of a special meeting when required by status or by these Rules, the purpose for which the meeting is called shall be stated in the notice. The notice of any meeting, if sent by post, shall be deemed to have been delivered when deposited in the post office with prepaid post and addressed to the Members at the addresses appearing in the books of the society.
- D. **QUORUM:** Quorum for the General Body meeting will be  $2/3^{\text{rd}}$  of the total members and the decision shall be taken by majority vote. The President shall have a casting vote in case of tie.
- E. **ADJOURNED MEETING:** If within half an hour of time fixed for the meeting the quorum is not present, the meeting shall stand adjourned, and shall be held again as determined by the member present.

#### 7. **RIGHTS & PRIVILEGES OF MEMBERS:**

- All and every member of the Society (except the Voluntary member having no Voting Right):-
- Shall be entitled to participate in meetings, cultural/educational functions and other lawful gatherings, called/arranged by the society,
  - Have right to collect the Identity Card after depositing the required/prescribed fee (fixed by the Governing Body of the Society from time to time).
  - Are entitled to inspect the records of the Society with prior approval of Governing Body/General Body.

#### 8. **DUTIES OF THE MEMBERS:**

All and every member of the Society shall:

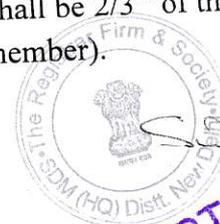
- Elect the Governing Body of the Society,
- Attend the General Body meetings regularly,
- Give the necessary information to the Society, pertaining to any matter which is necessary to be known by the Society,
- Not indulge in activities which are prejudicial to the Aims and Objects and/or the Rules & Regulation of the Society.

#### 9. **GOVERNING BODY:**

- STRENGTH :-** The Strength of Governing Body (including office bearers and executive member) shall not be less than 10 and not more than 21.
- TERM:-** The Term of every Governing Body shall be FIVE YEARS.
- NOTICE:** Minimum 7 days notice shall be required for Governing Body Meeting.
- QUORUM:-** Quorum of every Governing Body Meeting shall be  $2/3^{\text{rd}}$  of the total strength of the Governing Body (including office bearers and executive member).







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15

- e) MEETING :- Governing Body Meeting shall be held once in Three Months(or as and when the Governing Body of the Society may decided from time to time).
- f) URGENT MEETING:- The Urgent Governing Body may be called by a 24 hour notice by the quorum for same Urgent Governing Body meeting shall be 2/3<sup>rd</sup> of the total strength of the Governing Body of the society.

10. **FUNCTIONS & POWERS OF GOVERNING BODY:**

Governing Body shall be responsible for the management and administration of all affairs of the Society, and is also authorised to appoint any office bearer/executive member to look after any particular activity. Governing Body shall also have the following powers:

- a) To take necessary steps for the implementation of all the programmes and policies drawn by the General Body.
- b) To pass the necessary expenditure to meet the day to day requirement of the Society.
- c) To take decisions on applications for new membership.
- d) To prepare plans, projects and programs.
- e) To manage the affairs of the Society and to keep control over the property of the Society and all its assets.
- f) To invest the funds of the Society not immediately required in such a manner as may be determined by the Governing Body.
- g) To appoint committee(s) for disposal of any business of the Society or for advise in any matter pertaining to the Society.
- h) To send representative(s) to any exhibitions or contests and training etc. within or outside India.
- i) To appoint Returning Officer and his/her power to complete election process.
- j) To appoint the Patron(s) of the Society.
- k) To accept donations, grants, gifts, contributions, subscriptions and endowments.
- l) To establish and collect funds and accept donations in cash or in kind and to utilise the same and the income therefrom for the purpose of Society.
- m) To receive money, security, instruments and or any other movable property for and on behalf of Society.
- n) To enter into agreement for and on behalf of Society.
- o) To take all such other legal steps which may appear beneficial for the smooth and better management of the Society.
- p) To convert any property movable and/or immovable or any part of the Society's fund in to cash by selling of otherwise, disposing of the same and thereafter re-invest the same in any security, properties, movable or immovable or otherwise to fulfil Aims & Objects of the Society.







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- q) To grant, convey, transfer, mortgage, charge, let out, gift, settle or otherwise deal with any movable, immovable property belonging to the Society for the purpose of the society in such in manner and on such terms as the Governing Body may think their absolute discretion, deem fit.
- r) To operate or raise money or secure the payment of any money borrowed for the purpose of the society by pledge, hypothecation, charge, or mortgage of whole or any part of movable or immovable properties comprises in the society's fund or such terms as the Governing Body may in their absolute discretion think proper.
- s) To arrange finance if required for the fulfilment of its Aims & Object in the form of gift, donation, grant, loans Secured/Unsecured/O.D. facilities from Banks, Financial Institution, Pvt. Ltd. Companies or individual persons, other society/trust, NRIs/Foreign Banks & Societies /Trust, State/Central Govt. and from any other bodies, National & International on reasonable terms and conditions mutually agreed or governed by the Rules & Regulation of Reserve Bank for the Capital expenses, as well as to create income to meet recurring and incidental expenses, to construct the building on purchased/acquired lands, to purchase/take on lease plants & Machinery/Equipments for the fulfilment of Aim and Objects of the Society.
- t) To make bye-law for conducting the affairs of the Society.

#### 11. COMPOSITION OF THE GOVERNING BODY:

The composition of the Governing Body shall be as under:

- |                      |     |                       |
|----------------------|-----|-----------------------|
| a) PRESIDENT         | ... | ONE.                  |
| b) VICE PRESIDENT    | ... | ONE.                  |
| c) GENERAL SECRETARY | ... | ONE                   |
| d) SECRETARY         | ... | ONE                   |
| e) TREASURER         | ... | ONE                   |
| f) EXECUTIVE MEMBER  | ... | from FIVE to SIXTEEN. |

#### 12. POWER AND DUTIES OF OFFICE BEARERS:

A. PRESIDENT: The President of the Society shall also enjoy the following powers and duties:-

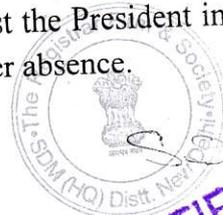
- a) President shall preside over all the Governing Body Meetings and General Body Meeting of Society.
- b) At the time of voting on any matter/ subject (except Election), if the total votes of the groups of members happen to be equal in number, the President has the power to cast an extra vote to decide the matter/subject.

#### B. VICE PRESIDENT:

There shall be one Vice President of the Society to assist the President in his/her work. Vice President shall enjoy all the powers of the President in his/her absence.







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Amended as on Dated 08/04/2021

**C. GENERAL SECRETARY:**

General Secretary shall be the subject to control and supervision of Governing Body, have the power to make general directions and management of the affairs relating to the Society. General Secretary shall also enjoy the following powers:

- a) General Secretary shall summon and circulate the notice for Governing Body Meeting/General Body Meeting and other lawful gatherings of the society.
- b) General Secretary shall have the power to allow inclusion of any subject/matter in the agenda for the discussion in the course of proceeding/meeting.
- c) General Secretary will prepare the Membership Register as well as the proceeding Register to record the minutes of the proceedings of the Governing Body Meetings and have them duly signed by the members who attend the meeting.
- d) In the course of any proceeding or meeting of the Governing Body or the General Body, the decision of the General Secretary shall be considered as final (in case of dispute as to the meaning or interpretation or any Rule).
- e) In case it is necessary to decide any point /matter / issue urgently and there is no time to call the Governing Body Meeting, the General Secretary have power to decide the /issue/ matter, but he/she shall bring the matter to the notice of the Governing Body as early as possible.
- f) General Secretary will sign all the paper/ letters, on behalf of the Society, to conduct its correspondences.
- g) To appoint/terminate such staff as may be required for effective & efficient management of the affairs of the Society, and fix their remuneration.
- h) He/she shall be guided by the majority view of the Governing Body in the functioning of the Society.
- i) Shall conduct all correspondence on behalf of society and represent the society in all public and private offices.
- j) Shall have general supervision of accounts, pass all bills for payment and sign every cheques for payment.
- k) Shall be authorised to take decision for opening of charitable educational centres, educational/ dental institution, hospital and all other centres and to do any act to fulfilment of Aims and Object of the society.
- l) Shall have right to appoint or give job to any person(s) companies/Firm in the Society for the fulfilment of its Aims & Objectives.
- m) Shall prepare a budget to be presented to the Governing Body and then for approval at the Annual General Meeting.
- n) Shall be an ex-officio member of all standing/sub committees.
- o) In the event of any office bearer(s) seat falling vacant, the powers and functions of that office bearer/executive member would vest in the General Secretary.

*[Signature]*

*[Signature]*



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- p) General Secretary will get the accounts of the Society audited by the Qualified Auditor, appointed by the Governing Body of the Society.

**D. SECRETARY:**

There shall be one Secretary of the Society to assist the General Secretary in his/her work. Secretary shall enjoy all the powers of General Secretary in his/her absence.

**E. TREASURER:**

- a) All the funds of Society shall remain under the care and management to Treasurer of the Society.
- b) Treasurer shall maintain the accounts of all money which is received and/or paid by him/her on behalf of the Society.
- c) Treasurer shall produce all the Account- Books in every Governing Body.
- d) The Treasurer will ordinarily hold a cash balance not exceeding Rs. 1000/- (or the amount which may be fixed by the Governing Body of the Society from time to time) to meet the emergent needs relating to the Society.
- e) All the cash excess of the above amount (or the amount fixed by the Governing Body) shall be deposited in any Nationalised Bank/Banks or in any Co-operative Bank(s), selected by the Governing Body of the Society.

**F. EXECUTIVE MEMBER:**

Executive Member is the important part of the Governing Body. Executive Member is supposed to attend all the Governing Body Meetings and also the General Body Meetings of the Society.

**13. ELECTION:**

- a) The members of General Body (having voting rights) in its Annual Meeting will elect its PRESIDENT, VICE PRESIDENT, GENERAL SECRETARY, TREASURER and all the EXECUTIVE MEMBERS of the Governing Body, after every FIVE YEARS by secret ballot papers or by show of hands as the Election Office may decide. The members who want to become the candidate for election should hold minimum two years of continuous membership of the Society & their nomination should be supported by three member of the Society.
- b) TERMS/TENURE OF THE GOVERNING BODY: The tenure/term of the Governing Body shall be FIVE YEARS or until the fresh election for next executive committee take place in general body meeting of Society.

**14. RE-ADMISSION:**

In case, any member of the Society is expelled by the Governing Body on the reason of Non-Payment of the subscription, he can be re-admitted, provided the member concerned pays all upto Date dues with the permission of the Governing Body.

**15. APPEALS:**

All the appeals shall be referred to the General Body of the Society. The decision of the General Body shall be final. The decision of the General Body shall be communicated to the member concerned.

*[Signature]*

*[Signature]*



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16. **MEMBERSHIP REGISTER:**

The Society shall keep a register of all its members containing their names, addresses, occupation and designations. The register shall be up-to dated from time to time. The register shall be open to inspection by any member at the office of the Society during the normal working hours provided he/she must have obtained the written permission of the president of the society.

17. **FILLING UP OF CASUAL VACANCIES:**

Any casual vacancy, amongst office bearers & executive members of Governing Body, shall be filled by the resolution passed by the Governing Body. Such appointment(s) shall be confirmed by the General Body in its coming General Body Meeting.

18. **ARBITRATION CLAUSE:**

Disputes arising for any matter concerning the grievances of members of society/sub-committee/staff/workers/public or otherwise shall be referred to grievance sub-committee which shall look after internal discipline of society shall at first place try to settle disputes within sub-committee and if not possible the society which shall be supervised and constituted as per need/rules & regulation by Government Body/board of directors through arbitration/court of law.

19. **BRANCHES & SUB-COMMITTEES (Formation, Composition & Duties & Function):**

The Governing Body, in its meeting, shall form the Branches and/or the Sub-Committees (all over India and Abroad) to attain the Aims and Objects of the Society.

The Governing Body by resolution adopted by majority (of the Office Bearers & Executive Members) may designate one or more Committee/Sub Committee each of which shall consist of one or more Governors and to the extent provided in the said resolution, shall have and exercise the authority of the Governing Body in the management of society by the designation of such committees and the delegation of authority thereto shall not operate to relieve the Board or any individual member of any responsibility imposed upon it or him by law. In particular there may be constituted an Advisory Committee/Board by the Board of Governors for the purpose of advising the society on its scientific, technical, financial & educational affairs to fulfil the Aims and Objects of the society. The members of such Advisory committee may or may not be the members of society and may consist of persons within or outside India and shall consist of men/women eminent in their field. It may also consist of a Legal Adviser if the Board of Governors so decide. The Advisory Committee/Board shall once constituted continue for a period to two years unless a resolution passed by Board of Governors resolve otherwise. Except in case of the Advisory Committee each member of the Committee shall continue unless his/her successor is appointed by Governing Body/Board of Governor.

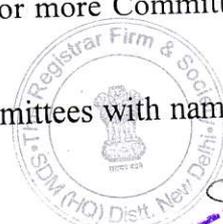
One Nominee each of the Donor Member/Donor member who donated more than Rs. Five Lacs to Corpus funds of society shall be incorporated in such committee.

The Governing Body/Board of Governors may appoint one or more member of society in each committee & one member can be a member/Chairman to one or more Committee as decided by the Governing Body of the Society.

It is also decided that the following committees/sub committees with name and speciality shall be constituted in future:

Ushara Singh

Ramprasad Singh



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Amended as on Dated 08/04/2021

20

- i) For Technical/Management Education specialities including all branches of Technical & Management Course.
- ii) For Medical/Surgical specialities including Allopathy / Ayurved / Naturopathy/ Homeopathy & other alternate Indian Medicine Branch.
- iii) For Financial/Management specialities.
- iv) For Health Education/Technical Education/Associated Institutions/Hospital Management.
- v) Grievances/Arbitratory/Administrative specialities.
- vi) Any other specialities required from time to time.

20. **SOURCES OF INCOME/CORPUS FUNDS & UTILISATION OF FUNDS:**

A. **SOURCE:**

The Income of Society is in the form of Corpus funds of Society shall consist of its all movable & immovable properties/assets/cash Incomes generated by:

- 1) Contribution, grant-in-aids, gift, donations from the general public, Govt./Semi Govt. Institution, corporate houses, Pvt/Ltd. Companies/Firms/NRIs, Foreign Banks/ Society/Trust/Financial Institution and Registered Societies/Trusts/Foundations etc.

- 2) Fee:- Admission and Annual/Life subscription fee from the members of society.

Tuition/Hostel/Donation/Consultation/ Admission fee from students/patients admitted in Educational/Hospital Institutions of Society & other activities performed by the society time to time to fulfil its Aims & Objectives.

- 3) LOANS/BORROWING (Secured/ unsecured):-

Secured Loans/Borrowing from Nationalised/Co-operative Banks, Govt./Semi Govt./Private financial Institutions/Business corporate houses/firms, NIRs, Foreign Bank/ Financial Institutions/Society/Trust, Individual persons.

To secure these loans/borrowing, general body of Society is also authorised Governing Body to mortgage/pledge/hypothecate/charge/ lease out/rented/sell of whole or any part of Land/Building/Plant & Machinery etc. to loan/lending agency/s according to Rules & Regulation of the Society/ Reserve Bank.

It is also resolved that unsecured loans/ borrowing given by individual persons/ companies/firms may or may not be the member of society will get annual interest on their loans/borrowing at the rate may be decided by Governing Body, by resolution from time to time.

**A.UTILISATION OF INCOMES/CORPUS FUNDS/PROPERTY/CONTRACT OF SOCIETY:**

- i) All the Income/Corpus funds of the society in the form of movable & immovable properties shall be souly utilized towards the fulfilment of the aims & objectives of the Society specially for acquisition of Land/Property by purchase/on lease /on rent to establish Technical education colleges /hospital institutions /nursing homes /health & resort clubs etc. Projects, for construction /building work on acquired land, for purchases of plants/ machineries/ equipment for these projects.







- ii) For repayment of all Loans/Borrowing (Secured /Unsecured) with its up-to-date interest to the loan lending agencies/individual persons.
- iii) It is also agreed that the members of Governing Body may reimburse themselves and pay and discharge out of the Society's funds or money in their hands all expenses incurred for the purposes of the society. It is expressly agreed and declared that the members of Governing Body shall be entitled to be paid their actual travelling, boarding, lodging and other expenses which may be incurred by them in the performance of their duties as such member including all expenses for the attendance of their meetings.
- iv) It is also agreed that if any member of the Governing Body shall be lawyer, accountant, medical practitioner, architect, engineer or a person carrying on any other profession vocation of business, he/she/his firm shall be intitled to charge for his/her of their normal professional services given to the society to fulfil its aims & objects including usual profit costs and charge inspite of the fact that he/she shall be a member of Governing Body of the said society as if he/she had not been such a member.
- v) It is also decided that the surplus Income / Money /Assets shall be invested in Govt/Semi Govt. Private Ltd. Firm/ Individual and in other securities as may be decided by time to time by the resolution of Governing Body for the application of Aims and Objects of society and all investments of surplus money & assets in the entities shall be within the provision of Section II(5) of the Income Tax Act.
- vi) All cheques, draft or other orders for payment of money or notes or other evidences of indebt issued in the name of the society shall be countersigned by the President of the society or in the such manner as shall from time to time be determined by resolutions of the Governing Body of the society. No part of the society's fund or the income thereof shall incur to the benefit of any Office Bearer, Executive Member and/or General Member of the Society. Governing Body may authorise any office bearer or officer agent or agents of the society in addition to the officers so authorise by these Rules to enter into any contract or execute and deliver any instrument in the name of and on behalf of the society and such authority may be general or confined to specific instance.

21. **ADVISORY BOARD:**

The Governing Body is authorised to appoint/nominate, any time, the Advisory Board to solve any matter/issue.

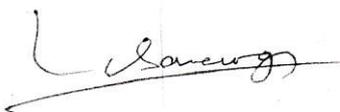
The Governing Body of the Society can Nominate any Office Bearer/Executive Member as the CHAIRMAN of kind of Advisory Board.

22. **FINANCIAL YEAR:**

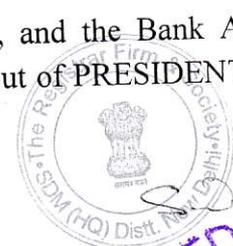
Financial year of Society shall be from 1<sup>st</sup> Day of April to 31<sup>st</sup> March, every year.

23. **MANAGEMENT OF FUNDS & ACCOUNTS OPERATION:**

All the amount shall be kept in any Nationalised Bank(s), and the Bank Accounts shall be operated by the Joint Signatures of TREASURER and any one out of PRESIDENT and GENERAL SECRETARY.







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24. **ANNUAL LIST OF GOVERNING BODY:**

Once in every year a list of the Office- Bearers and the Executive Members (of the Governing Body) shall be filed in the office of the Registrar of Societies (Delhi), as it is required under Sec. 4 of "SOCIETIES REGISTRATION ACT, OF 1860", as application to National Capital Territory of Delhi.

25. **AUDIT:**

The account of Society shall be audited by the qualified auditor (C.A.) every year.

26. **DISSOLUTION:**

If the Society needs to be dissolved, it shall be dissolved as per-provisions laid down under the Sec. 13 & 14 of "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to National Capital Territory of Delhi.

27. **LEGAL PROCEEDINGS:**

Society may sue and/or be sued in the name of PRESIDENT as per provisions laid down under Sec.6 of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to Nation capital Territory of Delhi.

28. **AMENDMENT:**

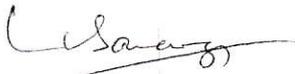
Any amendment in Memorandum, Rules and Regulations will be carried out in accordance with Section 12 & 12-A of the "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to Nation capital Territory of Delhi.

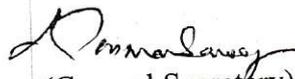
29. **APPLICATION OF THE ACT:**

All the provisions under all the Sections of "SOCIETIES REGISTRATION ACT, OF 1860", as applicable to Nation capital Territory of Delhi, shall be applicable to this Society.

30. **ESSENTIAL CERTIFICATE:**

Certified that this is the correct copy of the Rules and Regulations of the Society.

  
(President)

  
(General Secretary)

  
(Treasurer)



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